**DLR LEISURE - Community Sports Officer**

The Community Sports Officer will be tasked with creating and implementing programmes which encourage sports activity to targeted youth at risk. In this role, the Community Sport Officer you’ll work alongside educational institutions, youth services, An Garda and community groups and dlr Leisure, to put a range of appealing, exciting and valuable sports programmes into action. The main aim is to increase participation in sport of all kinds, but also address issues of health, crime and social inclusion.

**Responsibilities:**

* Identify, deliver and promote relevant activities, classes and events, to targeted youth at risk.
* raise awareness of health and fitness issues and promote participation in sport,
* maintain records and produce written reports
* work with NGBs for specific sports programmes and events
* develop a range of partnerships with organisations and initiatives focused on health education, criminal justice and community development
* Coaching and supervision when appropriate.
* Report on actions completed including participation numbers

**Health:**

Candidates must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service

**Qualifications and Experience**

# A relevant third level qualification to diploma level or equivalent in sports and recreation, or other relevant disciplines

# Relevant experience in physical activity/recreational/sports development

# An understanding of the community and the sports and recreation environment and of encouraging those sectors with lower participation characteristics to get active and become involved.

* Practical qualifications from any sporting NGB that could be used within this role

**Skills**

* excellent communication skills, both written and oral, to communicate effectively with all sections of the community

# Ability to monitor and evaluate work and write reports

* initiative, self-motivation and the ability to motivate others
* the ability to work with other individuals in a group setting
* the capacity to work independently
* negotiation skills and political awareness of current sports issues
* excellent organisation, administration and IT skills
* the ability to build up good working relationships with client groups and partner bodies, and work in a team.

**Transport:**

A full clean driving licence and use of personal transport for work is required. Travelling expenses at the appropriate rates may be paid as appropriate but subject to a fixed annual amount.

**Headquarters/Reporting structure:**

The successful candidate will be based in one of the facilities run by dlr Leisure and will be required to work on a county wide basis. The successful candidate will report directly to the Duty Sports Manager, dlr Leisure, or such other person as may be designated from time-to-time, on day-to-day activities.

Reporting will be required to DLRCOCO also.

**Duration of Contract:**

A 24 month fixed term contract will be offered to the successful candidate. A 6 month probationary period will apply.

**Remuneration and Annual Leave**

Salary €30,000

Annual leave entitlement will be 23 days per annum on a pro-rata basis

**Working hours:**

The person appointed will be required to work a **39** Hour Week with various work patterns. A willingness to work across seven days, including weekends and school holidays, is essential. Working hours can include evening meetings and occasional absense from home.

The successful candidate(s) will be subject to Garda Vetting prior to appointment.

dlr Leisure reserves its right to shortlist candidates in the manner it deems most appropriate.

**Note Re: Canvassing:**

Any attempt by a candidate himself/herself, or by any person(s) acting at his/her instigation, directly or indirectly by means or written communication or otherwise, to canvas or otherwise influence in the candidate’s favour, any member of dlr Leisure, or person nominated by dlr Leisure to interview or examine applicants will automatically disqualify the candidate for the position he/she is seeking.

#### dlr Leisure is an equal opportunities employer